

MEETING AGENDA

Meeting Date/Time: Wednesday, July 12, 2017 @ 10:30 a.m.

Meeting Location: VDOT NOVA District Office (Potomac Conference Room – 1st Floor)
4975 Alliance Drive
Fairfax, Va. 22030

Project Reference: VDOT Project #PR15-076-236 ~ UPC #109486
Park & Ride Lot @ I-66 & Rte. 15 - Haymarket

Subject: Pre-Proposal Utility Meeting

Welcome & Introductions:

Rick A. Miller
Utility Manager ~ Design/Build & Special Projects
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Project Overview & Schedule:

Mark Gibney, P.E. – VDOT Design/Build Project Manager

Contract Type:

- Design/Build Contract Delivery Process
 - VDOT will enter into a contract with a D/B Team to design & build the project.
 - D/B Team assumes complete responsibility for all utility coordination throughout the life of the project in accordance with the contract requirements and the VDOT Utility Manual.

RFP Review:

- Review RFP requirements specific to utilities.

Plan Review:

- Review plans and identify existing utilities.
- Each utility representative to provide a brief overview of existing facilities within project limits and identify any special needs and/or requirements.

Expectations:

- D/B shall make all reasonable efforts to design the project to avoid utility conflicts and to minimize the impacts where conflicts cannot be avoided.
- The D/B Teams will be contacting the utility owner representatives to acquire specific information to aid in determining costs associated with any relocations/adjustments that may be necessary based on their individual designs.
- Utility owners are expected to provide consistent information to each of the D/B Teams.
- All parties are expected to respect each other's time throughout the information gathering process.

Open Discussion: